

REMOVE 32.1 (current)

Section 32.1: Responsibility of Manager and Non-managerial Officers to Report to Council The City Manager and all non-managerial officers of the City shall inform the Council of all material facts or significant developments relating to all matters under the jurisdiction of the Council as provided under this Charter except as may be otherwise controlled by the laws and regulations of the United States or the State of California. The Manager and all non-managerial officers shall also comply promptly with all lawful requests for information by the Council.

Current 270(h)

Any City official or department head in the administrative service may be summoned to appear before the Council or any committee of the Council to provide information or answer any question.

Updated 270(h) to incorporate 32.1 plus process for summons

The Mayor and all non-mayoral departments of the City shall inform the Council of all material facts or significant developments relating to all matters under the jurisdiction of the Council as provided under this Charter, including but not limited to Article III, consistent with applicable provisions of law.

(H)(1) The Council President may summon a City official or staff member in the administrative service to appear on any subject before the City Council. Such request shall be by memorandum to the Mayor, who shall determine appropriate staff, at his/her sole discretion, to appear before the Council 45 calendar days after the request by the Council President or at the next regular meeting.

(H)(2) Four Councilmembers may summon a City official or staff member in the administrative service to appear on any subject before the City Council. Such request shall be by memorandum to the Mayor, who shall determine the appropriate staff at his/her sole discretion, to appear before the Council 45 calendar days after the request by the four Councilmembers or at the next regular meeting.

(H)(3) A committee of the Council may summon a City official or staff member in the administrative service to appear on any subject before the Committee. Such request shall be made upon the affirmative vote of two or more committee members to the Mayor, who shall determine the appropriate staff at his/or her sole discretion, to appear before the committee of the Council at its next regularly scheduled meeting.